

**Faculty Senate Meeting Summary Notes**  
**11am, Manderino Room 408**  
**3/5/20**

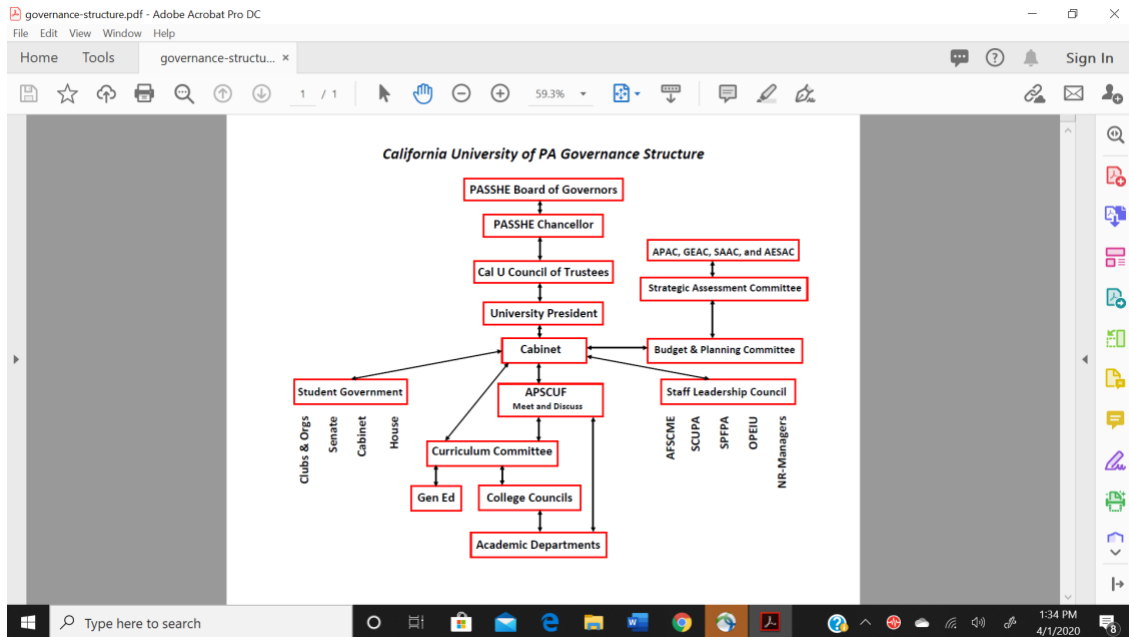
**Present:** Jana Bonfini, Vamsi Borra, Peter Cormas, Carrie Elkin, Jeanne Fazekas, Cassandra Kuba, Libby Larsen Mark Lennon, Robert Mehalik, Tom Mueller, Todd Pinkham, Louise Nicholson, Loring Prest, Jennifer Ramsey, Candice Riley, Kristen Schaffner, Tami Seally, Ryan Sittler, Matilda Spencer, JP Staszal, Randy Tilmutt, Robin Weaver, Ellen West and April Wright

**Call to Order**

1. **Review/Approval:** 3/5/20 Summary Notes

**Old Business:** After new business completed, returned to old business agenda items.

2. **Faculty Senate Administration Evaluations Subcommittee** – (members: Mark Lennon (chair), Bob Mehalik, Loring Prest, Ryan Sittler, Mario Majcen, Jennifer Ramsey, & Robin Weaver). Mark Lennon to call for a meeting of this subcommittee following spring break to initiate discussion regarding revising evaluations of administration. Ryan Sittler motions: Suspend present administrative surveys to allow for revisions. 2<sup>nd</sup> Bob Mehalik. No evaluations will be sent out this year due to consensus that the evaluation tools need significant changes to result in meaningful data. In lieu of sending out administrative evaluations B. Mehalik will send out a need's assessment. Then the committee will work on redeveloping the tool.
3. **Shared Governance Issues**- Noted that faculty senate is not represented on the university published shared governance model on the middle state's information page.
4. **Shared Governance Evaluation (Middle States, Standard VII)** – B. Mehalik will reach out to Len Colelli to address lack of presence of faculty senate on the university published shared governance model.  
Shared governance under main page→faculty resources→ share governance:



## New Business:

1. **Guest Speaker:** Seth Shiley & Maria (President Elect Student Government) – Student Government sent resolution to supporting support of Governor Wolfe’s Nellie Blye Scholarship plan.
  - 3/29-4/4 is student appreciation week, games and prizes are planned to be offered throughout the week.
  - Big Event, Day of Service, sent out requires for ideas for sights that may need volunteers to provide service, will occur on 4/25/20. Faculty are invited to attend.
  - Apply at [volunteer@calu.edu](mailto:volunteer@calu.edu)
  - The Big Event Coordinator is part of the volunteer office
  - Other volunteer activities: Special Olympics, Relay for Life, CalU Cupboard Pantry, and other events
  - Student issue brought to Student Government: Printing, the university cabinet has decided to allow students to print 55 pages a semester. Students would like faculty to be aware of this limitation and encourage offering electronic material that doesn’t need to be printed or to provide the printed material in class.
  - Maria, volunteer office (Communication Studies & Event Planning) assists Student Government, would like faculty to be made aware of the printing limitations placed on students.
  - Students are awarded \$5.00 a year for printing needs. A suggestion was made to request the university utilize a printing card to track and charge printing
  - Appreciation expressed regarding the collaboration that Faculty Senate has offered to Student Senate and vice versa
  - Request that Student Government representative be invited to attend Faculty Senate each year
  - Suggestion made to amend the bylaws to establish a formal connection between Student Government and Faculty Senate
  - Another student issue: Lock down of browser related to Respondus.

- Doesn't work for Chromebook
- Related issue, middle states requires verification of identification of students taking tests
- Noted that Canvas or other platforms may work better with Respondus than D2L
- A suggestion was made for Student Government to reach out to corresponding student government organizations on other campuses to collect information about the issue then bring this list back to Faculty Senate
- Note: Millerstown no where in the middle states review process was a statement made requiring verification of student identification during exams
- Faculty present reported use of other software products i.e. mindcraft for assessment purposes but lockdown doesn't work
- Melissa Dunn is the faculty advisor for Student Government. Student complaints were sent via email to M. Dunn's email. Emails were forwarded to Teaching Learning Center, from there the complaint is sent to administration.
- Loring Prest made a motion: Executive Board Review @ next meeting an amendment to be made to Faculty Senate bylaws to adopt a non-voting representation of student government on Faculty Senate. 2<sup>nd</sup> Tom Mueller.

**2. Next meetings: April 2 & April 30<sup>th</sup>, 2020**

**3. Announcements- none**

- Faculty retirement incentive for optimization of sick day payout went through
- Concern, retired faculty don't get email for life i.e. interest in receiving announcements and condolence messages.

**4. Adjournment 12:03**

**R. Weaver, Recorder**